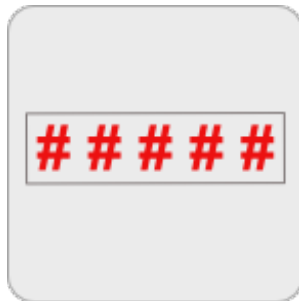


# Sitelok Register Code Plugin



## **Sitelok Register Code Plugin**

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# Chapter 1 Introduction

## What is the Sitelok Register Code plugin?

The Register Code plugin requires a user to enter a one use code during registration which is checked against the list of valid codes by Sitelok. In other words this plugin lets you have a publicly visible registration form on your site but allows you to control who can register using it. The code can be used to simple allow registration or can be used to determine the usergroup(s) the user is added to.

Codes can also be used in update profile forms to add users to new usergroups as well if required.

Here are some example scenarios

- A unique code could be included with a book which allows the reader to register for access to a supporting website. This ensures that only users who have purchased the book can register.
- Codes can be sold to allow a user to register or be added to a usergroup. As this happens offline it means you can even sell access using a cash transaction.
- Codes could be printed on scratch cards allowing the user to pay for access.
- If you have a list of users from an existing offline system you can use the list of membership numbers (employee numbers or other identifiers) allowing the users to register themselves. This way you can collect their email address and other data that you may not already have but still block others from registering.
- The plugin also supports emailable codes as well. These are slightly different to the 'external codes' in that you can email them to users via Sitelok and they are flagged as having been allocated.

The code is validated during registration/updating profile and stored in a Sitelok custom field after it has been accepted. It is then removed from the list so that it can't be reused. An optional alert email can be setup to warn when the list of codes is getting low.

Please note that usergroup based codes requires Sitelok V4.5 or above.

## Chapter 2 Installation

### Installing for the first time or upgrading

- 1) Extract the contents of the zip file to your PC.
- 2) Upload the plugin\_registercode folder to your existing Sitelok slpw folder using FTP. There are no special permissions required on most servers.
- 3) Login to the Sitelok control panel.
- 4) Open the following URL in the browser

[http://www.yoursite.com/slpw/plugin\\_registercode/install.php](http://www.yoursite.com/slpw/plugin_registercode/install.php)

which will start the installation process. If all is well you will be taken to the plugin preferences page where you will see the plugin listed.

If you have any problems with installation please let us know so that we can help you.

### Disabling the Plugin

To disable the Register Code plugin select **Plugin Preferences** in the **Plugin** menu option of Sitelok. Uncheck the enable box for the plugin and click the **Save** button. You can enable it again in the same way.

### Uninstalling the plugin

To permanently remove the plugin and its settings follow these steps.

- 1) Disable the plugin as above.
- 2) Click the delete icon next the plugin in the disabled plugins section.
- 3) Confirm the action in the alert box.

If the plugin is uninstalled successfully you will be returned to the plugin preferences page.

## Chapter 3 Using the plugin

Click the Register Code option in the Plugins menu to display the settings page. This is split into three sections. Remember to click the **Save** button to save any changes.

### Settings

Here you can define the main settings for the plugin.



The screenshot shows a settings window titled "Settings" with the following fields:

- Custom field to use:** A dropdown menu with "Custom 1" selected. Below it, a note reads: "The custom field that will collect the code from the registration form. Selecting None will disable code checking".
- Alert when less than:** A text input field containing "20" followed by "codes left". Below it, a note reads: "Set to 0 to disable alert email".
- Alert email template:** A dropdown menu with "registercodesalert.htm" selected. Below it, a note reads: "Email template to send when minimum codes left limit is reached".
- Alert email address:** A text input field containing "you@yoursite.com".

At the bottom of the window are two buttons: "Save" and "Cancel".

#### Custom field to use

Select the custom field which will be used to collect the register code in the registration or update profile form. If you select none then no codes will be validated.

#### Alert when less than

When the number of codes left reaches this level an email alert will be sent out reminding you to import some more. If you set this to 0 then no alert email will be sent.

#### Alert email template

Selects the email template to send out for the alert. We have provided a simple example called registercodesalert.htm which you can copy to the spw/email folder.

#### Alert email address

The email address to send the alert to.

## Usergroup based codes

If you are using Sitelok V4.5 or above then you can have the code entered determine the usergroup the user is added to and for how long.

### Usergroup based codes

Normally codes will add the user to the usergroup(s) defined in the registration form. However you can override the usergroups(s) using the prefix or suffix of codes.  
You can also use codes to add users to usergroups in an update profile form too if you wish.

Registration with no code **No - Require valid code** ↓

Update profile with no code **No - Require valid code** ↓

When **prefix** ↓ is **001** add to **GOLD** ↓ for **365** days ✖

When **prefix** ↓ is **pr** add to **SILVER** ↓ for **365** days ✖

[+ add code based usergroup](#)

To allow the code to determine the usergroup we use either the prefix or suffix of the code. So for example you could have codes starting with 001 add the user to the GOLD usergroup and codes starting with pr added to the SILVER usergroup.

To extend an existing user group use the + character in front of the days (e.g. +365).

You can also decide whether the code is required in the form or just used to update the user if provided.

## Upload codes

This section allows you to upload the codes that you will accept in your forms.

### Upload codes

Here you can upload codes to append to or replace the existing list. Each code must on a line in the text file.

- Append codes to existing list  
 Replace existing codes

**Choose file** No file chosen

Codes can be emailed

**Upload**

## Chapter 3 - Using the plugin

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The list should be a text file with one code per line. Each code can contain any characters but must be less than 100 characters in length. Normally codes should be unique but if you do have duplicates then each one can be used. To upload just select the files and click Upload. You have the following options.

### Append codes to existing list

If you check this option (its the default anyway) then the uploaded list will be added to the existing codes.

### Replace existing codes

Checking this option will delete the existing codes before adding the new ones.

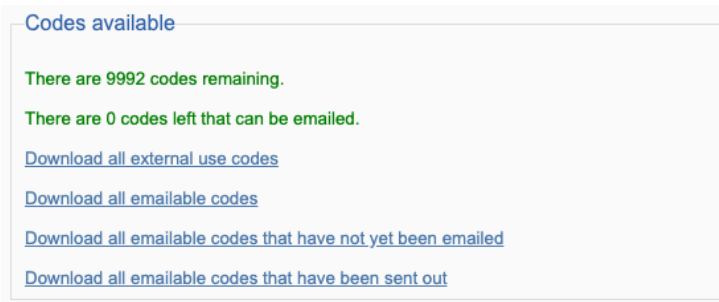
### Codes can be emailed

Leave this box unchecked if you distribute the codes externally to Sitelok (for example printed on card or in books etc).

If you wish to use Sitelok to email the codes to users then check this box. This will flag the uploaded codes as being emailable. Codes that can be emailed can be sent out using the **!!!registercode!!!** email template variable. This inserts the next emailable code in the email, ensuring that the code is not resent. Once a code has been emailed it is flagged as having been allocated.

## Codes available

This section shows how many codes are available for use.



The screenshot shows a box titled "Codes available" with the following content:

- There are 9992 codes remaining.
- There are 0 codes left that can be emailed.
- [Download all external use codes](#)
- [Download all emailable codes](#)
- [Download all emailable codes that have not yet been emailed](#)
- [Download all emailable codes that have been sent out](#)



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### [Download all external use codes](#)

This downloads any remaining external codes. These are the codes distributed outside of Sitelok (printed on cards, books etc)

### [Download all available codes](#)

This will download all of the email codes

### [Download all available codes that have not yet been emailed](#)

This will download unallocated available codes (not yet emailed)

### [Download all available codes that have been sent out](#)

This will download all available codes that have been allocated (emailed).

## Generate code list

This section allows you to generate a list of unique random codes that you can use with the plugin. Of course if you have a list to use already for your application such as employee numbers, scratch card number or other codes then you don't need to use this.

The generator will create a text file that will download in the browser. You then need to upload the file into the plugin. This way we can be sure you have a local copy of the codes being used.

[Generate code list](#)

If you already have a list of codes to use (such as employee ID's or scratch card codes) then you can upload those directly. If you just want to use a list of random codes then you can use this section to generate the codes for you.

Number of codes   
Generate from 1 to 9999 codes

Code length   
Length in characters excluding prefix and suffix (5-99 characters)

Prefix   
All codes will start with this value if entered

Suffix   
All codes will end with this value if entered

Allowed characters   
The characters that will be used in the random portion of the code

**Number of codes**

You can generate from 1 to 9999 codes

**Code length**

The length in characters of the random part of the code. 5 to 99 characters.

**Prefix**

Enter the code prefix. This will be added to start of each code and is useful when using the usergroup related settings.

**Suffix**

Enter the code suffix. This will be added to the end of each code and is useful when using the usergroup related settings.

**Allowed characters**

Enter the list of characters to be used in the random portion of the codes.

## Chapter 4 Add to the registration form

Nothing special is required in the registration form to use the plugin. Just add the custom field you wish to use to the form in the normal way as described in the main Sitelok manual.

### Using the built in form designer

The easiest way to add the field to a form is to use Sitelok's built in form designer. Just add the custom field to the form and set it as required if necessary.

### Adding to forms created using your own html

Here is an example that the uses custom1 field to collect the register code.

```
<?php require_once("../slpw/sitelokregister.php"); ?>
<html>
<head><title>Register with Code</title></head>
<body>
<?php if ($registermsg!="") print $registermsg; ?><br>
<form name="sitelokregisteruser" action="registerwithcode.php" method="POST">
<?php
registeruser("CLIENT", "90", "registerthanks.php", "user.htm", "admin.htm", "Yes", "YNYYY");
?>
Name<br>
<input type="text" name="name" size="30" value="<?php echo $name; ?>"><br><br>
Email<br>
<input type="text" name="email" size="30" value="<?php echo $email; ?>"><br><br>
Enter the registration code<br>
<input type="text" name="custom1" value="<?php echo $custom1; ?>"><br><br>
<input type="submit" name="Register" value="Register">
</form>
</body>
</html>
```

Remember to 'allow' the custom field in the form by adjusting the allowed parameter (YNYYY above).

### Changing the error messages

By default **Please enter the registration code** is displayed if the user does not enter a code **The registration code is not valid** is displayed if the code has not been accepted. You can change these by adding the following lines

to your Sitelok slconfig.php file anywhere near the other text messages. Change the text as required (the part in green below).

```
define("MSG_REGCODE_ENTERCODE","Please enter the registration code");
define("MSG_REGCODE_NOTVALID","The registration code is not valid");
```

## Allowing users to register again

Normally users can only register once in Sitelok. However sometimes you may want an existing client to be able to register again when their access has expired and they have obtained a new code. This is possible with Sitelok V4.0 and above by adding `$sdeleteexisting=1` to the snippet at the top of the registration page like this

```
<?php
  $sdeleteexisting=1;
  require_once("../slpw/sitelokregister.php");
?>
```

This will only allow a user whose access is expired to register again.



## Chapter 6 Support

Hopefully if you have followed this manual carefully everything will be working fine. However sometimes things don't go quite so smoothly so if you have any questions or problems then please check the FAQ on the support page or email us.

Support area: <http://www.vibralogix.com/support/>

Email: [support@vibralogix.com](mailto:support@vibralogix.com)